



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 15 December 2008

Date of Publication:	23 December 2008
Call-In Expiry:	8 January 2009

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 15 December 2008, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used will not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

8. FINANCE & PERFORMANCE MANAGEMENT CABINET COMMITTEE - 17 NOVEMBER 2008

Decision:

Audit Commission Inspection of the Waste Management Service

- (1) That the Action Plan be agreed and the progress made to date be noted;

Fees and Charges

(2) That, following consideration of the comments of the Finance & Performance Management Scrutiny Panel, a general increase of 5% for fees and charges in 2009/10 be approved;

(3) That the option of one free roll per household with subsequent rolls charged at full cost be considered as the charging regime for Garden Waste sacks with effect from April 2009; and

(4) That, following the announcement of an additional £60,000 of savings, no increases in the car park tariffs for 2009/10 be made;

Risk Management – Additional Risks

(5) That a new risk relating to Management Capacity in the Planning & Economic Development Directorate, risk 25, be added to the Corporate Risk Register and scored as C2 (significant likelihood, critical impact); and

(6) That a new risk relating to the Council's Investments, risk 26, be added to the Corporate Risk Register and scored as C2 (significant likelihood, critical impact); and

Draft General Fund CSB & DDF Lists 2009/10

(7) That the draft Continuing Services Budget and District Development Fund schedules be noted.

9. FINANCE & PERFORMANCE MANAGEMENT CABINET COMMITTEE - 8 DECEMBER 2008

Decision:

Draft General Fund Budget Summary

(1) That the budget guidelines previously set down be amended as follows:

(a) the guideline for Continuing Services Budget net expenditure for 2009/10 be increased from £17.6million to £17.9million;

(b) the guideline for District Development Fund net expenditure for 2009/10 be increased from £270,000 to £700,000;

(c) that balances continue to be aligned to the Council's net budget requirement and that balances be allowed to fall no lower than 25% of the net budget requirement; and

(d) that the District Council Tax be increased by no more than 2.5%;

(2) That the items listed in Appendix 2 and Appendix 3 of the report to the Cabinet Committee be included in the revenue budgets for 2009/10, subject to any additional late growth bids or additional savings being necessary; and

(3) That the level of the Insurance Reserve be reduced to £500,000.

10. REVIEW OF THE HOUSING ALLOCATIONS SCHEME

Decision:

(1) That, following detailed consideration by the Housing Scrutiny Panel, and consultation with the Tenants and Leaseholders Federation, Citizen Advice Bureaux, Parish and Town Councils and Registered Social Landlord Partners, the proposed changes to the Housing Allocations Scheme for 2009/10 as set out in Appendix 1 of the report be agreed; and

(2) That delegated authority be granted to the Housing Portfolio Holder to consider any late responses to the consultation, and approve the final Housing Allocations Scheme.

11. RENTAL LOAN SCHEME - ADDITIONAL FUNDING

Decision:

That, in order to increase the amount of funding available for the Council's Rental Loan Scheme, a District Development Fund bid in the sum of £20,000 for 2009/10 be made to assist homeless applicants in securing accommodation in the private sector.

12. SPRINGFIELDS IMPROVEMENT SCHEME - PROGRESS REPORT

Decision:

That, including an anticipated overspend of £113,042 against the agreed budget and with other savings to be identified, the current progress of the Springfields Improvement Scheme in Waltham Abbey be noted.

13. SAVING THE LOCAL PLAN ALTERATIONS POLICIES

Decision:

(1) That the schedules of alterations to Local Plan policies and the reasons for either extending the "saved" period for these policies beyond July 2009 or for deleting the policies, as set out in Appendix 1 of the report, be recommended to the Council for approval; and

(2) That any changes or additions to the schedules be incorporated in the final version of the application, and the Director of Planning & Economic Development be authorised to make any consequential text amendments.

14. GAZETTEER CONSOLIDATION

Decision:

(1) That the Corporate Gazetteer Consolidation solution be progressed, utilising the Northgate M3 Environmental and Public Protection systems;

(2) That the Director of Finance & ICT be authorised to negotiate a contract for consultancy support, in accordance with Contract Standing Order 9;

(3) That the Local Land and Property Gazetteer (LLPG) held by the Directorate of Planning & Economic Development be recognised as the Council's master address list; and

(4) That the National Land and Property Gazetteer be recognised as the main source of all addressing data.

15. REVIEW OF EXECUTIVE CONSTITUTION

Decision:

(1) That the report of the Constitution and Member Services Scrutiny Panel regarding changes to the Executive Constitution as required by the Local Government & Public Involvement in Health Act 2007 be noted; and

(2) That the following observations on the proposals concerning changes to the Executive Constitution be made to the Overview & Scrutiny Committee on 29 January 2009 prior to submission to the Council:

(a) appointments to the Local Councils Liaison Committee be determined by Council;

(b) appointment to the Victoria County History Association be determined by the Council; and

(c) appointment to the West Essex Area Forum be determined by the Council.

16. CIVIC OFFICES, OTHER OPERATIONAL BUILDINGS AND COMMERCIAL PROPERTY - PLANNED MAINTENANCE PROGRAMMES 2009/10 TO 2012/13

Decision:

(1) That only those items categorised as priority P1A be included in the Planned Maintenance Programme 2009/10 for the Civic Offices and other Operational Buildings and Commercial Properties;

(2) That a bid for Capital funding in the sum of £143,000 for 2009/10 be made;

(3) That a bid for District Development Funding in the sum of £50,800 for 2009/10 be made;

(4) That the possible risk of failure for the items categorised as P1B and P1C with the subsequent need for supplementary finance be accepted; and

(5) That the items categorised as Priority P1B and P1C be considered for implementation in future years.

17. REMOVAL OF UNTAXED ROAD VEHICLES

Decision:

(1) That devolved powers under the Vehicle & Excise Duty (Immobilisation, Removal & Disposal of Vehicles) Regulations 1997 be adopted by the Council;

(2) That, in partnership with the Driver & Vehicle Licensing Agency and Police, untaxed vehicles within the District be removed by the Council in line with the relevant legislation;

(3) That the scheme be operated with the Council's current abandoned vehicles contractor, Redcorn Ltd; and

(4) That the Memorandum of Understanding between the Council, Redcorn Limited and the Driver & Vehicle Licensing Agency be approved by the Cabinet on behalf of the Council.

18. COUNCIL PLAN 2006-10 AND CABINET PRIORITIES 2008/09 - PROGRESS REPORT

Decision:

(1) That, for the year to 31 March 2008, the performance of the Council against the objectives, targets and actions contained in the Council Plan for 2006 to 2010 be noted; and

(2) That, in relation to the key priority objectives adopted for the year, the performance of the Cabinet for the first eight months of 2008/09 be noted.

19. INTER-AUTHORITY AGREEMENTS - WASTE SERVICE DEVELOPMENT PLAN

Decision:

That, as attached at Appendix 1 of the report, the first stage of the Waste Service Development Plan be agreed in principle.

20. CROSS UNDERTAKING WITH THE OWNER OF 8/8A SUN STREET, WALTHAM ABBEY

Decision:

(1) That a Cross Undertaking with the owners of 8/8a Sun Street, Waltham Abbey be entered into by the Council, to secure the re-development of the property without the need to enforce the Compulsory Purchase Order (as made under section 226 of The Town and Country Planning Act 1990);

(2) That authority be delegated to Officers of the Council to set the terms and conditions of the Cross Undertaking;

(3) That the contract be signed by the Director of Corporate Support Services on behalf of the Council; and

(4) That, in the event the owners fail to meet the terms and conditions of the Cross Undertaking, authority be delegated to the Director of Housing to undertake a marketing and tendering exercise to find a suitable developer to enable the Compulsory Purchase Order to be enforced and possession obtained of the property and land to facilitate the immediate disposal to the successful developer.

21. EXCLUSION OF PUBLIC AND PRESS

Decision:

That the public and press be excluded from the meeting for the items of business set out below on the grounds that they would involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of

Schedule 12A of the Local Government Act 1972:

<u>Agenda Item</u>	<u>Subject</u>	<u>Exempt Information Paragraph Number</u>
22	Waltham Abbey & Epping Sports Centres	4
23	SLM Limited – Income Share Arrangements	3

22. WALTHAM ABBEY AND EPPING SPORTS CENTRES

Decision:

(1) That the required 12 months notice period be served on the management of the King Harold School, Waltham Abbey, of the Council's intention to bring to an end the current joint use agreement for the Waltham Abbey Sports Centre, with the cessation to take effect at midnight on 9 January 2010;

(2) That options (i) and (iii) proposed in the report be approved leading to a reduction of £80,000 in the proposed increase of £220,000 in the management fee for Epping Sports Centre; and

(3) That, as set out in the report, the financial consequences for the Continuing Services Budget and District Development Fund in 2009/10 be noted.

23. LEISURE MANAGEMENT CONTRACT - INCOME SHARE CALCULATION

Decision:

(1) That the current disagreement between the Council and Sports Leisure Management Limited (SLM) regarding the interpretation of the income share elements of the leisure management contract be noted;

(2) That the legal advice to not proceed to arbitration be agreed;

(3) That, as set out in the report, the financial consequences of not seeking arbitration be noted; and

(4) That any future income share arising from the contract with SLM be allocated to the District Development Fund rather than the Continuing Services Budget.